FINANCIAL SWITCH KIT

We make it easy. Make the hassle-free switch to Blackhawk.

BLACKHAWK COMMUNITY CREDIT UNION ™

Direct Deposit Change Form

Please accept this form as my authorization to change my direct deposit to Blackhawk Community Credit Union.

Previous Financial Institution _____

Checking Account Number to be discontinued _____

Employee's Name_____

Address_____City_____ State _____ Zip _____

I authorize my direct deposit to be routed to: **Blackhawk CU**   Daytime Phone _____

Blackhawk CU Routing Number: 275978048 My Blackhawk CU Account Number _____   ☐ Checking
                                                                                           ☐ Savings
Authorized Signature(s) _____ Date _____

- -
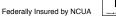
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Switching your account to Blackhawk Community Credit Union is fast and easy. We'll give you everything you need to get started. Simply follow the steps below:

Step 1: Become a member (if you haven't already) with a Blackhawk share savings account

Step 2: Open a new Blackhawk checking account

Choose the right checking account that fits your needs:

❏ Liberty Checking
❏ Advantage Plus Checking
❏ Legacy Checking

Step 3: Customize your account with convenient services

❏ ATM/Debit Card   ❏ Direct Deposit
❏ Checks   ❏ Visa® Credit Card
❏ Online Banking   ❏ Certificates
❏ Online Bill Pay   ❏ Auto Loan
❏ eStatements

Step 4: Switch your automatic deposits and payments

Review the Switch Checklist on the next page – which will help you remember all your automatic payments and deposits for your account.

Complete a Direct Deposit Change Form for each direct deposit you'd like to switch, and an Automatic Payment Change Form for each auto payment or withdrawal.

Need help with these forms? Call us at 608-755-6065 or 800-779-5555 and we'll go through the forms with you on the phone. Or, stop in to any Blackhawk branch for assistance.

Now's the time to stop writing checks from your old checking account. Remember to let the last of your old checks that you have written clear. We recommend leaving your old account for up to 30 days to allow outstanding checks and automatic deposits/payments to make the transition. If you'd like, we can shred your old checks, deposit slips, ATM or debit cards for you.

Step 5: Close your old checking account

Complete the Checking Account closure form below to transfer your funds from your old checking account to your new Blackhawk checking account.

- -

CHECKING ACCOUNT CLOSURE FORM

Please accept this form as my authorization to close my account with your institution and forward all remaining funds to Blackhawk Community Credit Union. Thank you for your prompt assistance in this matter.
Mailing Address: Blackhawk Community Credit Union, P.O.Box 5366, Janesville, WI 53547-5366

Previous Financial Institution _____

Checking Account Number to be closed _____

Name(s) on Account _____

Daytime Phone number _____

Address _____

City _____State _____ Zip _____

I authorize the closure of my account effective as of this date _____

Deposit to Blackhawk Community Credit Union Checking Account Number _____

Authorized Signature(s) _____

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BLACKHAWK
COMMUNITY
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SWITCH CHECKLIST

We want to make sure you have a smooth transition to your new Blackhawk checking account. Keep this as a checklist as you complete the switch! Please remember to maintain a balance in your old checking account to cover all outstanding checks and payments. Blackhawk is not responsible for overdraft charges incurred for insufficient funds. However, we will do everything possible to help you avoid overdrafts during the time when you are transitioning accounts to us.

- ☐ Payroll _____
- ☐ Social Security _____
- ☐ Government _____
- ☐ Retirement _____
- ☐ Investments _____

AUTOMATIC PAYMENTS

- ☐ Mortgage _____
- ☐ Auto loan _____
- ☐ Health insurance _____
- ☐ Life insurance _____
- ☐ Car insurance _____
- ☐ Credit card(s) _____
- ☐ Utilities _____
- ☐ Cable TV _____
- ☐ Telephone _____
- ☐ Cell phone _____
- ☐ Online services _____
- ☐ Investments _____
- ☐ Charitable donations _____

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Automatic Payment Change Form

Please accept this form as my authorization to change my automatic payment to Blackhawk Community Credit Union.

Company to receive payment _____ Account Number [_____]

Company's Address _____

City _____ State _____ Zip _____

Payment Amount $ _____ ☐ Weekly   Daytime Phone_____
                                         ☐ Monthly

I authorize my automatic payment to be deducted from my Blackhawk CU account effective: _____

Blackhawk CU Routing Number: 275978048 My Blackhawk CU Account Number _____

Authorized Signature(s) _____ Date _____

- -

Automatic Payment Change Form

Please accept this form as my authorization to change my automatic payment to Blackhawk Community Credit Union.

Company to receive payment _____ Account Number [_____]

Company's Address _____

City _____ State _____ Zip _____

Payment Amount $ _____ ☐ Weekly   Daytime Phone_____
                                         ☐ Monthly

I authorize my automatic payment to be deducted from my Blackhawk CU account effective: _____

Blackhawk CU Routing Number: 275978048 My Blackhawk CU Account Number _____

Authorized Signature(s) _____ Date _____

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Company to receive payment _____ Account Number [_____]

Company's Address _____

City _____ State _____ Zip _____

Payment Amount $ _____ ☐ Weekly   Daytime Phone_____
                                         ☐ Monthly

I authorize my automatic payment to be deducted from my Blackhawk CU account effective: _____

Blackhawk CU Routing Number: 275978048 My Blackhawk CU Account Number _____

Authorized Signature(s) _____ Date _____